

MINUTES – **DRAFT**

MEETING: PENINSULA REGIONAL LOCAL HUMAN RIGHTS COMMITTEE

April 11, 2006

9:00 am

RBHC PILE Conference Room

ATTENDING MEMBERS:

ARVA DAVIDSON

DEAN VINES

PASQUALE CANNAVINO

ABSENT:

CYNTHIA PANKEY

JUDY STANLEY

REGIONAL ADVOCATE:

REGINALD DAYE

SERVICE REPRESENTATIVES:

MYRA SMITH

ANN GRAHAM

ELLEN BOOKER

STEVE BARTON

DEBBIE CAMPBELL

SHELLY SCOTT

LEROY FRANKLIN

DEBBIE TANNER

TOPIC	DISCUSSION	ACTION	RECOMMENDATION	RESPONSIBLE PARTY TARGET DATE
I. CALL TO ORDER		The meeting was called to order at 9:09 a.m.		Arva Davidson, Chair
II. REVIEW AND APPROVAL OF MINUTES FROM PREVIOUS MEETING	The minutes were reviewed and approved by the members after recommended changes are made.			Committee members
III. ANNOUNCEMENTS	Director of Acute Services at RBHC – Debbie Campbell. Administrative Secretary – Introduced Belinda Ford will be the support person for LHRC.			Ann Graham
IV. STANDING REPORTS	Hampton Mental Health In-Home & Mentoring Services <ul style="list-style-type: none">Mr. Franklin reported receiving no abuse allegations or complaints for the last reporting period.Agape submitted their annual report to the State. Agape			Leroy Franklin

	<ul style="list-style-type: none"> Ms. Scott reported receiving no abuse allegations or complaints for the last reporting period. Ms. Scott requested affiliation for 2 new services – distributed descriptions of new programs to the members for review. The Human Rights policies and procedures will be carried over to these new services as already upheld in the Agape service. Therapeutic Day Treatment ages 5-21 (on-site at the school or at the facility and Mental Health Support Services (Case Management Services for day-to-day functioning – in-home). 	Mr. Daye noted that their office did not have any record of these programs to determine if the LHRC have policies and procedures for these programs. The LHRC will need to vote on allowing affiliation for additional services. He asked the service representatives to communicate any new programs to the licensure office.	Temporary Affiliation until licensure is received – motioned, seconded and approved until the licensure is granted. This will be on the agenda at the next meeting.	Shelly Scott
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IV. STANDING REPORTS	<p>Riverside Behavioral Health Outpatient Services</p> <ul style="list-style-type: none"> Steve Barton reported receiving no abuse allegations or complaints for the last reporting period. Mr. Barton submitted his annual report to the State. <p>Residential Treatment Programs – RBHC Incidents – 8</p> <ul style="list-style-type: none"> Peer to Peer – 4 Injury during holds – 2 Abuse/neglect allegations – 2 Other Significant Incidents–0 <p>Behavior Mgmt Interventions – 337</p> <ul style="list-style-type: none"> Manual Holds – 179 Seclusions – 145 Mechanical Restraints – 13 <p>General Complaints – 6</p>			<p>Steve Barton</p> <p>Ellen Booker</p>

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IV. STANDING REPORTS CONT'D.	<p>Acute Care Programs – RBHC</p> <p><i>Incidents – 7</i></p> <ul style="list-style-type: none"> ▪ Peer to Peer – 2 ▪ Injury during holds – 1 ▪ Abuse/neglect allegations – 3 ▪ Other significant incidents – 1 <p><i>Behavior Mgmt Interventions – 70</i></p> <ul style="list-style-type: none"> ▪ Manual Holds – 33 ▪ Seclusions – 19 ▪ Mechanical Restraints – 18 <p><i>General Complaints – 71</i></p>			Ellen Booker
VI. OTHER	<p>Mr. Daye distributed a memorandum regarding Bylaws and Minutes to the members and service representatives. A copy of this memo is attached to the minutes along with a copy of the Bylaws Draft. He summarized the information and noted the section on Quorum and Organizational Structure. Recommendation adoption of these changes as submitted.</p> <p>State Human Rights Committee (SHRC)/Local Human Rights Committee (LHRC) Seminar – tentatively scheduled for September 8th. A welcoming social on September 7th. 300 slots for committee members to attend seminar – after initial sign-up – service representatives will be able to fill the remaining slots. Registration \$25.</p> <p>Seminar Survey was sent out to all members and service representatives to complete and return to the human rights advocate by May 30, 2006 to the attention of Margaret Walsh, State Human Rights Director.</p> <p>Affiliation Fee – this committee have never been adopted. Travel, conferences, transportation to and from meetings and other expenses would be covered in this affiliation fee. Mr. Daye noted that affiliation fees are standard in most committees. He suggested that the services may want to discuss coming up with an affiliation fee to cover these expenses which would be kept in a separate account.</p> <p>Soliciting of New Members – A letter was sent out to the</p>	<p>The members motioned, seconded and approved the Bylaws to be adopted with the recommended changes made.</p> <p>Ann Graham will look back at the history of expenses and discuss with the Administrator at RBHC.</p>	<p>A final copy of the Bylaws will be sent to the LHRC members.</p> <p>The service representatives will discuss outside of this meeting.</p>	<p>Reginald Daye</p> <p>Service Representatives</p> <p>Ann Graham</p>

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	<p>members asking for assistance.</p> <p>Arva Davidson thanked the service representatives for their professionalism and stated that she has really enjoyed being Chair of this committee.</p> <p>Ann Graham thanked Leslee George for her administrative support for the committee.</p>			<p>Arva Davidson</p> <p>Ann Graham</p>

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VII. CLOSED SESSION Start time: 9:52 am End time: 10:00 am	<p>Local Human Rights Committee under closed session pursuant to VA code 2.2-3711A4. For the protection of the privacy of individuals in personal matters not related to public business, namely to hear patient related information pursuant to the regulations.</p> <p>Closed session held to review peer to peer incidents and abuse/ neglect allegations on the Residential Programs and abuse/neglect allegations on the Acute units.</p> <p>All members certified that the only thing discussed was abuse allegations and peer-to- peer conflicts, as well as the date for the next meeting.</p>			Committee members
VIII. NEXT MEETING DATE		The next meeting date is scheduled for July 18 th at 9:00 am, Riverside Behavioral Health Center in the PILE Conference Room.		Committee members
IX. ADJOURNMENT		The meeting adjourned at 10:02 am.		Arva Davidson, Chair

RESPECTFULLY SUBMITTED,

Leslee George
Administrative Assistant RBHC